

## Agreement on Tuition Fees

BACHELOR  MASTER

Signed on ..... in ..... between:

The International University of Logistics and Transport in Wrocław, ul. Soltysowicka 19B, 51-168 Wrocław, hereinafter referred to as the "University", represented by Marcin Pawęska, PhD – The Rector,

and

Mr/Ms .....  
ID Series and No....., PESEL.....  
Home address.....  
Address for correspondence .....  
hereinafter referred to as the "Student".

### § 1

1. Effective on ..... the Student starts education at full-time studies.
2. Education at the University is paid.
3. The Student undertakes to pay tuition fees and other fees specified in Appendix No. 1 to this Agreement.
4. The Student is obliged to immediately inform the University about changes in the given personal data.
5. A foreign student is also obliged to immediately inform the University about changes in the legal basis of their stay in the Republic of Poland.

### § 2

1. The Parties shall establish the annual fee in the amount of PLN 11,000 (eleven thousand PLN) or USD 3,400 (three thousand four hundred USD) or EUR 2,500 (two thousand five hundred EUR) per year for full-time studies.
2. The payment of PLN 5,500 (five thousand five hundred PLN) or USD 1,700 (one thousand seven hundred USD) or EUR 1,250 (one thousand two hundred and fifty EUR) for full-time courses shall be proceeded once every semester, upfront until the last day of the month preceding the month of the studies' commencement. Payment of the above mentioned fees until October 10th of the year of beginning the studies will not result in charging interest, as referred to in § 3 of this Agreement.
3. The Parties agree that, due to the need to plan optimal conditions of performance of the Agreement, the settlement period is one semester.
4. The following discount on the tuition fee applies:
  - a) for a one-time full payment of the annual tuition fee required by 10 October (for the academic year starting in October) – a 5% discount,
  - b) for a one-time full payment of the annual tuition fee required by 10 March (for the academic year starting in March) – a 5% discount,
  - c) for tuition fees - for each semester, submitted by October 10 and March 10 of a given academic year – a 2% reduction.
5. **At the request of the student, approved by the Rector of the University, the tuition fee may be spread over 5 monthly instalments**, remaining in accordance with § 3. No payment of tuition fees will result in the entire tuition fee due under § 2.2 of this payable up to the 10th day of each month, with one semester Agreement.
6. **The recruitment fee is paid to the bank account** of the University, dedicated to full-time and extramural studies: Santander S.A. 82 1090 2398 0000 0001 1527 4070, excluding full-time studies conducted in English – BSc and MSc in Logistics and Joint MSc in Engineering from Université De Lorraine, where the recruitment fee is paid to the bank account: Santander S.A.: (€) PL50 1090 2398 0000 0001 1580 8146; (\$) PL38 1090 2398 0000 0001 1580 8168.
7. All the fees, including tuition fees, are credited to the Student's **individual account number, which will be announced to the Student at the beginning of the academic year**.
8. If the deadline for payment is due on a public holiday, the deadline is the next day.
9. In the case of payment to the account, the date of payment is the date of receipt of the fee to the bank account of the University.
10. In the case of an unscheduled payment, the payments will be posted in the following order: interest for late payment, fees for repetition, fees for equation of differences in the program of studies, enrolment fees, tuition fees, diploma exam fees, and others.
11. The amount of the monthly tuition fee is equal in every month of the semester, regardless of the number of hours worked.
12. The University Rector may agree to postpone the payment due to the date, or instalment payment due to the special situation of the Student's life.

### § 3

1. If tuition fees are paid after the due date, the statutory interest will be charged for each day of delay.
2. If other fees are paid after the due date, the University shall charge statutory interest for each day of delay.
3. If the application, referred to in § 2.12 is positively considered, and the Student's performance of the payment agreed other terms, the Student is exempt from payment of interest for late payment.

### § 4

1. In the case of non-payment of fees connected with the completion of studies, the Student may be:
  - 1) suspended in the student's rights,
  - 2) lack of access to information about exam results,

- 3) not allowed to the examination session,
  - 4) deleted from the list of students,
2. The actions referred to in points 1-3 shall be withdrawn, if the payment has been completed.

#### **§ 5**

1. The Student resigning from further education is obliged to submit a written statement, on pain of invalidity. The statement must be submitted to the Dean's Office or sent to the University.
2. The Student who made the statement referred to in paragraph 1, or has been deleted from the list of students for other reasons, is obliged to pay tuition fee charged until the end of the settlement period, in which the decision to remove from the list of students was issued.

#### **§ 6**

1. In the case of deletion from the list of students, if the Student has paid the fee in advance, the University shall, at the Student's request in writing (under pain of invalidity), refund the tuition fee proportionally, i.e. after deduction of the fee for the service provided in the agreed settlement period.
2. In the case the Student has benefited from the discount referred to in § 2 sec.4 of this Agreement, and other discounts granted, the refund referred to in § 6 sec. 1 shall be made with deduction of the granted discount.
3. Refunds of the tuition fee will be made within 30 days of the receipt of the application referred to in section 1.

#### **§ 7**

The University pledges to:

1. provide information about the fees charged to students in 3 month time prior to the start of the next academic year,
2. offer another field of study where the Student may continue their education in the case of unscheduled closure at the University.

#### **§ 8**

1. The University reserves the right to increase the tuition fee to the extent equal to the index of prices and consumer goods (inflation) for the calendar year preceding the changes, as announced by the President of the Central Statistical Office. The first year of valorisation is the academic year following the first year of the contract.
2. The University may withdraw from the increase or make it for a lower amount.
3. The information on the amount of tuition and additional fees after the changes referred to in section 1 shall be communicated to the Students by June 30 via the Virtual Dean's Office or via e-mail or in writing.
4. If a student is unable to bear the cost of the increase referred to in section 1, he/she may withdraw from the contract with effect for the future within 30 days from the delivery of information in the manner indicated in section 3. For the Student's declaration, a written form is required, otherwise null and void.
5. In the event of termination of the contract pursuant to section 4, the fees paid for the period after the date of termination of the contract are refundable.

#### **§ 9**

1. The Student declares that he or she is familiar with the University's Statute and the University's Regulations of Studies.
2. Student – a foreigner – declares that he or she holds an insurance policy in the case of sickness or accident consequences, valid for the duration of education in Poland, or a European Health Insurance Card, or that he or she enters into insurance at the National Health Fund immediately upon the commencement of education.
3. The Student declares that he or she is aware of the registration obligation on the territory of the Republic of Poland, for permanent or temporary residence.

#### **§ 10**

1. The University, fulfilling in the process of studies the requirements resulting from the provisions on the protection of personal data, obliges the Student to notify the University in writing about the change of their personal data contained in this agreement. The consequences of failure to comply with this obligation will be charge to the Student.
2. By signing the contract, the Student gives consent to the processing of the necessary personal data, and confirms obtaining the information referred to in Appendix No. 2 to the agreement.

#### **§ 11**

The Agreement comes into force on the day of signing.

#### **§ 12**

1. In matters not covered by this Agreement, the provisions of the generally applicable law in the Republic of Poland, and the regulations of the Statute and the University Regulations shall apply.
2. The legal venue is agreed as the materially competent court for University's location.

#### **§ 13**

The Agreement is made in two identical copies, one for each party.

.....  
(University)

.....  
(Student)

<b>Type of fees</b>	<b>Amount</b>	<b>Deadline to submit</b>
Tuition fee	2.500 € / 3.400 \$ / 11.000 PLN	Until the 10th day of October
The fee for retaking the semester in the case of conditional semester credit	125 € / 160 \$ / 500 PLN for one subject	Until 7 days of decision
The fee for retaking the subject in the case of failing the semester	40 € / 50 \$ / 150 PLN monthly for one subject at full-time studies	Until the 10th day of each month
The fee for subjects, in the case of retaking the same semester for the fourth time and further	80 € / 100 \$ / 300 PLN monthly for one subject at full-time studies	Until the 10th day of each month
The fee for subjects constituting program differences	40 € / 50 \$ / 150 PLN monthly for one subject, indicated by the Dean, no more than tuition fee, at full-time studies	Until the 10th day of each month
Studies according to Individual Study Organization (ISO)	50 € / 64 \$ / 200 PLN monthly for one subject	Until the 10th day of each month
Credit for additional subjects outside the curriculum	40 € / 50 \$ / 150 PLN monthly for one subject at full-time studies	Until the 10th day of each month
The enrolment fee	100 € / 120 \$ / 400 PLN	When submitting documents
Issuing a duplicate of the electronic student ID card	6 € / 8 \$ / 25 PLN	While submitting an application for a duplicate
<p>The issue of a copy of the diploma other than the one issued on the basis of the provisions of Art. 77 sec. 2 of the Act on Higher Education and Science:</p> <ul style="list-style-type: none"> <li>- diploma of completion of studies in a foreign language,</li> <li>- diploma supplement in a foreign language,</li> </ul> <p>The issue of a duplicate:</p> <ul style="list-style-type: none"> <li>- diploma of completion of studies</li> <li>- diploma supplement</li> </ul>	5 € / 6 \$ / 20 PLN	When submitting an application form

*The International University of Logistics and Transport in Wrocław* – the Administrator of your personal data, pursuant to art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons, with regard to the processing of personal data, and on the free movement of such data and repealing Directive 95/46 / EC (hereinafter: GDPR), announces:

1. The administrator of your personal data is the International University of Logistics and Transport in Wrocław (also known as IULT and the University), based in Wrocław, ul. Sołtysowicka 19B (51-168 Wrocław),
2. Your personal data will be processed for the purposes of the broadly understood process of studying, in particular the educational, didactic and scientific process, the implementation of student internships, monitoring the careers of graduates, targeting the University's marketing offers and announcements, including offers from the University's partners.
3. Your personal data may be transferred to third parties - partners of the University (to the extent justified by the activities of the University, e.g. the necessity to print diplomas, implementation of internships, statutory reporting - POLON, ELA, GUS MEiN, etc.), as well as to third-party countries (i.e. outside the EEA) in accordance with the provisions of law.
4. The University may process your personal data because, depending on the processing area:
  - 1) the person whose data are referred to has given his/her consent to the processing of his/her personal data for one or more specific purposes;
  - 2) processing is necessary for the performance of a contract to which the person whose data are referred to is a party, or to take action at the request of the said person before concluding the contract;
  - 3) processing is necessary to fulfil the legal obligation of the administrator;
  - 4) processing is necessary to protect the vital interests of the person whose data are referred to or another natural person;
  - 5) processing is necessary to perform a task carried out in the public interest, or in the exercise of public authority entrusted to the administrator;
  - 6) processing is necessary for purposes arising from legitimate interests, pursued by the administrator or by a third party except for the situation, when the interests or fundamental rights and freedoms of the person whose data are referred to, requiring personal data protection, prevail over those interests; particularly when the person whose data are referred to is a child.
5. Your personal data will be kept for the period of:
  - 50 years in the scope of personal data necessary to fulfil the obligations set by the legislator when documenting the course of studies,
  - for 6 months, copies of documents of candidates not admitted for the first year of studies, together with a copy of the letter on the basis of which the submitted original documents were returned to the candidate,
  - we process other personal data only for the period necessary to achieve specific goals.
2. You have the right to access your data and the right to rectify, delete, limit processing, the right to data transfer, the right to object, the right to withdraw your consent at any time without affecting the legality of the processing, which was made on the basis of consent before its withdrawal;
3. You have the right to lodge a complaint with the supervisory body, when you feel that the processing of personal data concerning you, violates the provisions of the General Data Protection Regulation (27 April 2016);
4. Providing your personal data is - depending on the basis of the University's use - the statutory requirement / contractual condition / condition of the Agreement.

Moreover, we would like to inform you that at the premises of the International University of Logistics and Transport in Wrocław (inside the building - only in passageways, bar and in the room of Academic Technical School, with lockers assigned to the Student) video monitoring (without sound) is mounted. Its aim is only to ensure the safety of persons present at the University – recordings are not made available to third parties, with the exception of uniformed and other services, only for the purposes of proceedings, conducted under the Act.

.....  
I have read and I accept the information, and I give my consent  
to the processing of my personal data in the above scope